PEMBROKE
A PRIORY ACADEMY

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COURAGE PASSION COURAGE CURIOSITY CURIOSITY
PASSION WISDOM GENEROSITY
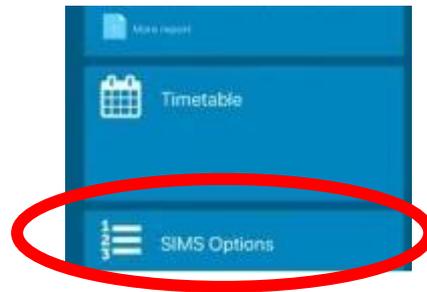GENEROSITY CURIOSITY PASSION COURAGE
WISDOM COURAGE WISDOM

Choosing your Year 9 Options

Accessing the Options Form:

Students are required to use SIMS Options online to select their chosen subjects. To access this you need to sign in to your **SIMS Student App** and choose the SIMS Options tab.


Please note – Options will not appear on the SIMS Apps until we launch the options online, which will be Friday 14th March 2025.

Alternatively to use a larger screen you can log in to the Student App on a computer by visiting https://www.sims-student.co.uk. Remember to click the Microsoft icon   to log into your account.

Mrs Warnock will be in Computer Lab 1 during Tuesday and Thursday PD sessions to help anyone who wants to complete their options at school.

Picking your Options:

The first section you will see will remind you of the choices you can make, and will then give you a choice of Geography or History. You must choose one of these subjects by clicking on your preferred choice, turning the subject blue.
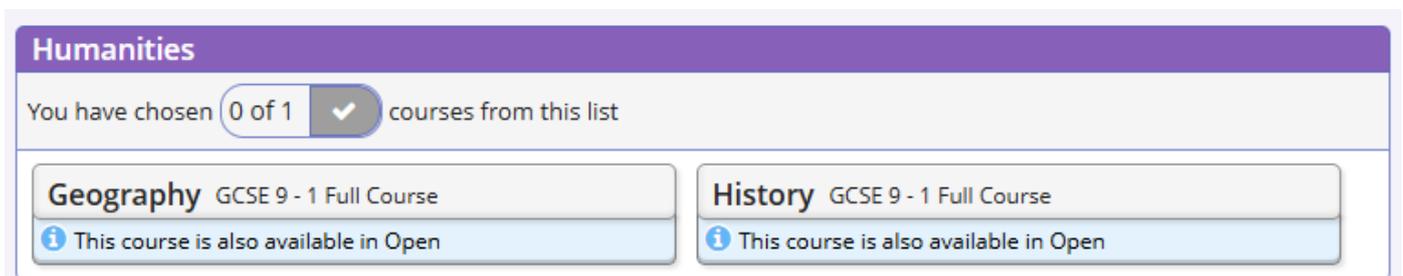
The next section you will see will remind you again of the choices available and some advice on selecting subjects, and will then give you a choice of all options subjects. You are required to make **two** choices and **one** reserve choice.

Click on the name of the two subjects you would like to choose (they will turn blue) and then click on the 'reserve' button next to a third subject. This will highlight orange.

Go to the My Choices in Order of Preference section and make sure that your choices are listed in order of preference.

If you need to change the order of preference you should click on the subject you wish to move and then click again where you would like to move it to. In the example above, say I wanted to change RS to my first choice, I would click on RS:

Then I would click on the number 1 and this will change my order of preference.

If you want to change a subject as either a choice or the reserve, simply click on it to cancel. For example if you want to change Drama as the reserve, click on the reserve button which cancels it as a choice and Drama is no longer highlighted Orange. Then click on your new reserve subject to highlight it.

You can add any comments in the student comments box if there is something you would like us to know.
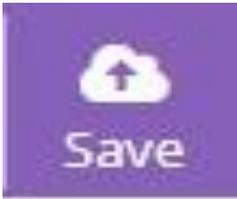
Finally you must remember to press the SAVE button at the top of the screen, otherwise your choices will not be saved for your parents to approve.

Parents will then need to log in to their **SIMS Parent App** (there may be a delay between your child making their choices and these showing on your parent approval screen). After logging on to the app select the 'Options' tab. The option screen will then launch and you can review your child's choices.

If you are happy with their choices, click on the Parent/Carer Approval tick box to approve your child's option choices. This tick box is at the bottom of the page.

▼ Parent/Carer Approval

☐ Parent/Carer Approval

Ensure you then press the save button to indicate that you have approved their option choices.

If you would like any choices amending please ask your child to log into their app and change the choices on their log in. Once this synchronises across to the Parent app you will be able to review and approve (and save!).

SUPPORT USING SIMS APPS:

Pupils: if you would like help with using the SIMS Student App – please arrange to see Mrs Warnock.

Parents: any enquiries regarding the SIMS Parent app can be addressed to Mrs S Warnock or Mrs L Garner. Please do not telephone the school but email on pembrokeenquiries@prioryacademies.co.uk and we will be happy to help.